



Te Tira Ahu Ika A Whiro

**VETERANS' AFFAIRS**  
New Zealand

# Memorial Contribution (Plaque or Headstone)

Please read the Plaques and Headstone Funding web page before completing this form:  
[www.veteransaffairs.mil.nz/a-z/plaque-and-headstone-funding](http://www.veteransaffairs.mil.nz/a-z/plaque-and-headstone-funding)

After the memorial has been made, complete this form if you wish to apply for a contribution towards the cost of a plaque or headstone where a:

- veteran's interment will occur in a private or public cemetery/urupā
- spouse/partner is to be interred with a veteran interred in a private or public cemetery/urupā.

The private or public cemetery/urupā may be in New Zealand or overseas.

## 1 Deceased veteran's details

Last name

First name/s

Date of birth

Date of death

Which Armed Forces did they serve in?

NZ

Other, please specify

Service number

Which war, conflict did they serve in? e.g. Second World War, Borneo etc

## 2 Confirmation of service details (please tick one)

I have attached copies of documents to verify service details.

I would like Veterans' Affairs to confirm service details with the New Zealand Defence Force.

## 3 Deceased spouse/partner details (complete if applicable)

Last name

First name/s

Date of birth

Date of death

## 4 Type of memorial

Veterans' Affairs will pay or contribute towards the cost of a plaque or headstone and its installation up to NZ\$1,000.

Cost of plaque or headstone

Cost of installation

**Attach** evidence of cost and proof of payment. i.e. invoice/s & receipt/s



**5 Installation details**

Cemetery

Block/Row/Plot number

**6 Contact details for correspondence**

Full name

Postal address

Postcode

Email

Day time phone ( )


Mobile

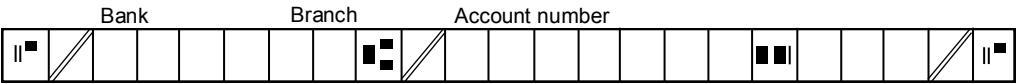
**7 Bank Details** *This will be the account Veterans' Affairs will make any payment to*

Name of bank

Branch

Account name

 Attach a copy of your bank statement showing the account number and name **OR** a pre printed deposit slip.



**8 Signature & Acknowledgement**

By signing this application form I acknowledge and understand that:

- The information provided in this application form is, to the best of my knowledge, true and complete.
- As part of processing this application, Veterans' Affairs may obtain further information in addition to what I have provided.
- I have read and understand the Privacy Statement.

**Name**  
  
(print)

**Signature**

**Date**  
  
/ /

**Upon completion, please send your application to:**

Veterans' Affairs  
PO Box 5146  
Wellington 6140  
New Zealand

**OR** [veterans@nzdf.mil.nz](mailto:veterans@nzdf.mil.nz)

## Veterans' Affairs Privacy Statement (page 1 of 2)

This is our Privacy Statement. It tells you:

- why we collect your information
- how we collect, use, and share your information
- your rights to see your information and ask for it to be corrected if it's wrong.

We will always treat your information with respect and keep it safe to protect your privacy.

### Collecting your information

Collection of your information is authorised by the Veterans' Support Act 2014 and its regulations.

We only collect information needed to manage the entitlements we administer.

There's certain information we need in order to accept your claim and provide you with an entitlement, service, or payment. You can choose not to give us this information but it may mean that your claim cannot be processed or may be declined.

We collect your personal information so we can:

- contact you
- identify you
- better assess your claim for entitlements or services
- and look at what other services you may be eligible for under the Veterans' Support Act 2014.

We collect this information from you through our forms and through other interactions with you. We also collect your information from other people and organisations. We hold all the information that we collect about you.

### Using your information

We use your information to:

- make decisions about you in relation to claims, entitlements and services under the Veterans' Support Act 2014
- consider and review how we operate
- improve our processes and services, through monitoring of the operation of the Act and policy/law reform development.

### Sharing your information

We sometimes need to share your information with people or organisations outside of Veterans' Affairs. We share your information when:

- you give us permission to share it
- legislation authorises it
- we have legal authority to do so, under the Privacy Act 2020
- our reason for sharing the information matches the reason why we collect it.

Your information may be shared with other Government agencies for several purposes. The agencies that we share information with are listed below.

- The Ministry of Social Development, for provision of the Veteran's Pension and consistency with other benefits.
- Accident Compensation Commission, for consistency with other claims.
- Maritime New Zealand, for Merchant Navy records.
- Inland Revenue, for personal income information on the rate assessment of taxable entitlements.
- Archives New Zealand, for service records.
- The Department of Internal Affairs, to verify your birth, birth of any children who may have entitlements, marriage and/or nationality records.

Veterans' Affairs may exchange information about you with your health practitioners in order to:

- provide you with the correct entitlements and assistance
- clarify any health-related information you give us
- put in place treatment and rehabilitation if required.

Veterans' Affairs may share your personal information, as well as next of kin information, with our service providers or contractors to enable them to provide support to you, for example the Veteran's Independence Programme (VIP).

### You have the right to access and correct your personal information

- You may access personal information that we hold about you.
- You can ask us to correct errors contained in the information we have about you.

### Questions or concerns about your information

You can contact us at anytime if you have concerns on what information about you we are collecting, how it is being used, or how it may be used.